

## **JOB ANNOUNCEMENT**

**Position:** Supervising Attorney, Tenants' Rights

**Reports to:** Tenants' Rights Directing Attorney

**Bargaining Unit:** No

**FLSA:** Exempt



### **Position Summary & Responsibilities**

Our Tenants' Rights Practice works to stop displacement and stabilize our communities through eviction defense, drop-in legal clinics, affirmative litigation, administrative hearings before rent boards, know-your-rights presentations and community outreach, and policy initiatives. We are seeking an experienced attorney to assist in the provision of legal services to low-income tenants.

Primary responsibilities will include:

- Directly representing low-income tenants in unlawful detainer trials and appeals;
- Supervising drop-in clinics;
- Supervising Know Your Rights presentations to community-based organizations;
- Providing case supervision and informing legal strategy for attorneys;
- Training, mentoring, and supporting the ongoing development of a diverse staff of attorneys and advocates, volunteers, and interns;
- Assigning and helping to manage supervisees' caseloads in a way that promotes self-care and wellbeing;
- Assisting in determining appropriate case stories for use in reports, advocacy materials, and public education, and providing expert testimony to media on current tenants' rights law and policy topics;
- Performance Management of all direct reports
- Listening and problem solving when staff have questions, concerns, or challenges.

### **Qualifications**

The applicant must profoundly share Centro Legal's mission and vision of racial, economic and social justice. Qualifications include:

- J.D; admitted and in good standing with the California bar;
- Minimum of 3 years of experience in housing law or public interest litigation;
- Trial experience;
- Strong leadership skills and experience managing attorneys, fellows, or interns;

- Knowledge of and adherence to community lawyering principles;
- Excellent writing, research, analytical, and verbal communication skills;
- A demonstrated commitment to civil liberties, tenants' rights, or public interest law;
- Demonstrated ability to work cooperatively on projects with lawyers, other staff members, and diverse community organizations;
- Demonstrated commitment to diversity within the office and a personal approach that values all individuals and respects differences regarding race, ethnicity, age, gender identity and expression, sexual orientation, religion, ability, socio-economic circumstance, immigration status, and record of arrest or conviction; and
- Familiarity in working with clients in crisis or who are trauma survivors.
- Fluency in Spanish, Mandarin, Cantonese, or Vietnamese, a plus

### **Compensation**

Salary is competitive and commensurate with experience. We provide a generous benefits package, including life insurance, LTD, leave policies, vacation, and December holiday office closure at full pay.

### **To Apply**

Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as soon as possible. Submit: 1) cover letter, 2) resume, and 3) a list of three professional references. Include "Tenants' Rights Supervising Attorney" in the subject line. Please email application materials directly to [jobs@centrolegal.org](mailto:jobs@centrolegal.org)

As you prepare your application, please consider how your background and experience, professional or otherwise, have prepared you to: (1) serve our diverse client base effectively, (2) work effectively with colleagues from different backgrounds than your own, (3) acknowledge the systemic barriers that our clients face, and (4) contribute to our efforts to fight for racial justice? Feel free to think broadly about your response to this question, provide examples, and apply various aspects of your life and personal experiences.

**POSITION OPEN UNTIL FILLED**

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### **About Centro Legal de la Raza**

Founded in 1969 and headquartered in Oakland, California, Centro Legal de la Raza (Centro Legal) is a comprehensive legal services and advocacy organization protecting and advancing

the rights of immigrant, low-income, and Latino communities through bilingual representation, education, and advocacy. We combine quality legal services with know-your-rights education, affirmative litigation, and youth development, ensuring access to justice for thousands of individuals and families each year throughout Northern and Central California.

For more information, visit our website: <https://centrolegal.org/>

**Diversity Statement** Centro Legal's mission includes advancing social, economic and racial justice. We are committed to fostering, cultivating and preserving a culture of equity, diversity and inclusion within and ensuring a workplace where all staff can flourish and grow professionally and well beyond. Our staff are the most important part of our ability to achieve our mission. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation, sustainability and our organization's success. Centro Legal is an equal employment opportunity employer and does not discriminate on the basis of race, color, religious creed, sex, pregnancy), gender, national origin, ancestry, citizenship, age, medical condition including genetic characteristics, mental or physical disability, military or veteran status, marital status, family responsibilities, caregiver status, sexual orientation, gender identity (including transgender status), gender expression, weight, height, linguistic characteristics (such as accent and limited English proficiency where not substantially job-related), citizenship status, status as a victim of domestic violence, sexual assault, or stalking, HIV/AIDs status, or any other basis prohibited by law. Centro also prohibits discrimination based on a perception that an individual has any of the characteristics of the protected classes listed above, and further prohibits discrimination against an individual who is associated with a person who has, or is perceived to have, any of those characteristics.